

Colorado State Mock Trial Teams,

Congratulations on advancing to the Colorado State Mock Trial Tournament. The tournament will be Friday, March 12 and Saturday, March 13. Below, is tournament information that you need know for this event. Review this closely, and more importantly, review this information with your students and observers. Your cooperation with the information below will make this a positive and more efficient experience for everyone.

We will need a typed team roster and t-shirt size list for each team. Once received, each team will be given their team code in order to prepare for team photos and guests.

Location:
El Paso County Judicial Building
270 S. Tejon
Colorado Springs, CO

Hotels:
Antler Hilton
4 South Cascade Ave.
Colorado Springs, CO 80903
Phone: 719-955-5600 ext: 409

Rate: \$99/ night (to get this rate please state Colorado Bar Association State Mock Trials)

*Location of Friday reception & walking distance to courthouse

This is the hotel hosting the Friday team reception and is walking distance to the courthouse.

Refer to your group as

Colorado Bar Association Mock Trial. This is a special reservation phone number.

Clarion Hotel
314 West Bijou
Colorado Springs, CO 80905
Phone: 1-800-477-8610

Rate: \$59/ night (to get this rate please state State Mock Trial)

* Car trip to courthouse

1. Security

As with most courthouse security, lines may be long and patience will be required. Have students leave ALL purses, book bags, etc. at home, in their cars, on the buses. Security has to scan and sometimes open these items, and this slows the security lines significantly.

Put all trial notebooks, materials and other items into one team box that can go through security screening at once. No food, water or snacks are permitted in the courthouse this year. Just the provided water bottles.

Please have students leave all cell phones, pagers and beepers outside of the courthouse if at all possible.

Teams need to stay together at all times - before, during and after trial rounds. All teams and students must have teacher/coach/parent chaperones with them. Court will be in session on Friday, proper courthouse etiquette in the corridors is mandatory.

2. Check-In

There will be a check-in table located in the lobby of the building. A coach needs to submit a signed Team Roster. Each team will receive "The Professionalism Award" nomination form, t-shirts, water bottles, additional information and team code badges. Please note your Saturday team photo time and prepare accordingly.

3. *New* Coaches Meeting Friday, March 12

At least one coach from each team is required to be at this meeting. It can be either an attorney or a teacher coach. We encourage all coaches attend. No students. No parents. No timekeepers. The meeting will start promptly at 11 a.m. in the Jury Assembly Room and end at 11:4 a.m. A CBA Mock Trial Committee member will discuss some brief items for the tournament and can answer questions that you might have about the weekend.

4. Parents, Family & other team Observers

Ask students to give observers the team codes to help assist late arriving guests. Parents and other observers cannot be in courtrooms that their students are not performing in. Parents and other observers cannot watch other schools perform. We ask that no guests wear any clothing that indicates a school's name. Parents and other team observers are to follow the Oath of Professionalism.

5. Team Arrival FRIDAY

Teams need to plan on arriving between 12 and 12:45 p.m. at the courthouse. The first round begins at 1 p.m. Plan accordingly so you may be in the courthouse, in your assigned courtroom and ready for your first round.

Round One pairings and courtroom assignment will be posted around 1 p.m.

Teams may report to the courtrooms, but need to sit in the galleries until it gets closer to round start time. TEAMS MUST STAY TOGETHER IN A GROUP AT ALL TIMES, AND BE ACCOMPANIED BY A COACH OR PARENT. Teams and team members may not wander the courthouse at any time during the tournament. Non-participating team members (not actively participating in the round) must stay in the courtroom with their team during rounds.

6. Friday Team Reception

Each team will receive a separate e-mail with further details about a team reception of Friday at 7 p.m. RSVP is required. There will be no walk-in's available. Please watch for the e-mail invite.

7. Team Arrival SATURDAY

There is a 5k St. Patrick's Day run in the area on Saturday morning. Please plan for road closures and extra traffic.

Round three pairings and courtroom assignments will be posted on announcement boards and will be available upon arrival. Historically, security lines are longest Saturday morning. Plan accordingly so that we may start the round promptly at 9 a.m.

Teams may report to the courtrooms, but need to sit in the galleries until it gets closer to round start time. Teams and team members may not wander the courthouse at any time during the tournament. Non-participating team members (not actively participating in the round) must stay in the courtroom with their team during rounds.

8. Saturday Lunch Hour

There is a St. Patrick's Day parade outside of the courthouse on Saturday. This year the parade begins at 12:00 noon. The parade starts at Tejon Street and E. St Vrain. The parade units will proceed south on Tejon Street to Vermijo. Please factor this in when leaving the building and choosing a restaurant. We suggest a coach or parent leave early to reserve a table right before the team starts closing remarks during their third round.

Depending on when your team finishes their third round, there should be at least one hour and fifteen minutes (usually more) for lunch. At several regional tournaments teams had food delivered or picked up by a coach. This is fine however, there are no additional cleaning crews to help discard of all the waste and there have been cases of sodas being spilled and left for someone else to clean up. If you bring food into the courthouse on Saturday please take the trash to a dumpster or ask security where to take the trash. CBA volunteers are not volunteering to clean up teams messes. That being said, you are welcome to have food brought in or ask students to bring a lunch.

If you choose to leave the building you will have to reenter security. There are a few restaurants in walking distance offering discounts on Saturday.

Jose Murdoons

<http://www.josemuldoons.com/>

222 N. Tejon

(20% off total bill coupons in team bag)

Ritz Grill

<http://www.ritzgrill.com/>

15 S. Tejon

(20% off total bill coupons in team bag)

9. Tournament Schedule

While it is difficult to accurately predict tournament schedules, teams need to plan on being available for the Friday and Saturday rounds as outlined below:

Friday, March 12

Teams arrive between 12 and 12:45 p.m. Round 1 starts promptly at 1 p.m.

Round 2 starts approximately at 4 – 4:15 p.m.

7 p.m. Team Reception

Saturday, March 13

Teams arrive between 7:40 - 8:45 a.m. Round 3 starts promptly at 9 a.m.
Round 4 starts at approximately at 1 p.m.

4 – 4:30 Championship Round

10. 2010 Mock Trial T-shirts

Each team needs to submit a size order ASAP. Each team can have up to 15 t-shirts free of cost; after 15 there is a \$10 charge for each additional t-shirt. Submit a size list to: cgravit@cobar.org
There will be t-shirts for sale at the tournament for \$10 for parents and other supporters. Cash and check only. Checks can be made payable to CBA.

11. Team Professionalism Award

In your team packet, there will be a form for the Team Professionalism Award. Fill out this form and submit to any courtroom monitor or tournament volunteer *before* the fourth round of the tournament. We will not accept forms in which teams nominate themselves. We cannot emphasize enough the importance of this award. It not only is a reflection of the team, but also its coaches and parents. We will have all courtroom monitors evaluating the professionalism of the teams that they monitor. This will include a question about the parents and coaches that are behind the bar. These answers will be used for tie-breakers. In addition to recognition by peers, and a team plaque, we will be featuring this team in *The Colorado Lawyer*.

12. Team Photos

We will have a professional photographer present for this year's tournament. His name is Chad Ogburn. He will be taking photos on behalf of the CBA during all rounds. Prepare your teams.

On Saturday, we are scheduling team photos. These will be used as the team photos in *The Colorado Lawyer* and for the media. If your team does not get this photo, the team will not have a photo in the Colorado Lawyer special issue. If teams miss their scheduled time for team photos, we cannot guarantee that they will have a photo. Please stick to these times and prepare accordingly. This schedule also will be listed in your team bags that you pick-up at registration. Location will be listed throughout the courthouse. It will only take a few moments and the photos will be sent to coaches after the tournament.

TEAM PHOTOS Saturday, March 13

7:45 a.m. Team AA

7:50 a.m. Team BB

7:55 a.m. Team CC

8:00 a.m. Team DD

8:05 a.m. Team EE

8:10 a.m. Team FF

8:15 a.m. Team GG

8:20 a.m. Team HH

8:25 a.m. Team JJ

8:30 a.m. Team KK

8:35 a.m. Team LL

TEAM PHOTOS Saturday, March 13

11:45 a.m. Team MM

11:50 a.m. Team NN

Noon Team OO

12:05 p.m. Team QQ

12:10 p.m. Team RR

12:15 p.m. Team SS

12:20 p.m. Team UU

12:25 p.m. Team VV

12:30 p.m. Team WW

12:35 p.m. Team YY

12:40 p.m. Team ZZ

13. Team Rosters

Please submit a typed team roster that includes role assignments. We understand that role assignments might change prior to competition. The CBA will be using this to prepare team certificates in advance. We need these as soon as possible.

Again, your cooperation with this information will make this a positive and more efficient experience for everyone involved. We have 22 teams participating in the Colorado State Mock Trial Tournament, and are very excited to host you at the El Paso County Judicial Building Combined Court.

Don't forget to start sending t-shirt sizes and a typed roster.

Have fun and congrats to all involved!!!

Please feel free to call or e-mail with any additional questions.

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